

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College provides facilities for all the students and staff members for their welfare and development. The College has personnel to maintain the college infrastructure like Class rooms, Library, Computer & other Laboratories, Sports, Canteen and the entire College Premises. The cleanliness of the campus is ensured by Swachh Bharat in coordination with NSS units.

Computer and other Laboratories Technical Staff members and Programmers are employed to maintain the Computer Laboratories and other Science Laboratories like Physics, Chemistry and Botany. Students should maintain absolute silence and decorum in the lab. Students should use computers and other components in the lab taking care of them as their own property. They should leave their footwear outside the lab in the space allotted. The furniture in the computer lab should be kept intact. No student is permitted to shift or interchange any part of the computer with another.

Library Maintenance

The college library is managed by a full time librarian. It provides Books, Journals, Magazines, Newspapers, EBooks, and Online Journals for all the disciplines with automated facility. The library is automated with Barcode system. The library has an Advisory Committee which meets twice in a year. A lot of user friendly initiatives have been made as per the suggestions of the Committee.

Classrooms

The students are motivated to keep their class rooms clean. They are instructed to maintain all the furniture in the classes.

Sports

The College has a number of facilities for sports and games. The following are the sports facilities made available on the campus.

Basket Ball Court, Badminton Court, Table Tennis, Gymnasiums, Kabaddi, Track, Area for Physical Exercise, etc. The Students are expected to use the sports equipment with great care.

Language Lab

A well-structured communicative lab is managed by the department of English and is functioning with 10 Computers with smart board. Innovative English oriented computer programmes are used to aim the employability of the students with good communicative skills.

Overall maintenance of campus

The Institution provides Green and Plastic free campus to make an Eco-friendly serene atmosphere. Also, the college promotes to plant more tree saplings all over the college campus to make the campuses Green Campus. Gardeners are employed for the regular pruning

of plants inside the college premises. Night watchmen ensures the safety and security of the college premises throughout the day. Painting the buildings, UPS maintenance, Water Purifier, and Air Conditioner are maintained for better performance of the equipment.

Rainwater Harvesting Pond was installed inside the campus to increase ground water level, periodical checks are being done to maintain proper draining system, during the rainy season, Mosquito repellent, is used to kill larva and to prevent vector born diseases. Students from various forums like NSS and Gardening Club are involved in gardening and tree plantation activities and it helps to improve green campus.

Extension of Car and Two Wheeler shed was done for the student and staff members. Drip irrigation is used for irrigation of plants which helps to save water. CCTV cameras have been installed in all the places to secure atmosphere. Regular replacement of broken furniture in the class rooms are carried out once in a year.